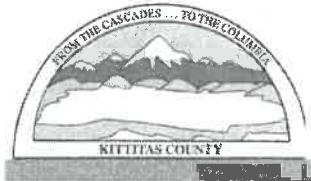


SI-17-00002



**KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES**  
411 N. Ruby St., Suite 2, Ellensburg, WA 98926  
CDS@CO.KITTITAS.WA.US  
Office (509) 962-7506  
Fax (509) 962-7682

"Building Partnerships – Building Communities"

## SIGN PERMIT APPLICATION

*(For a permit to place a sign on a structure or site in accordance with KCC 17.70)*

**Please type or print clearly in ink. Attach additional sheets as necessary. Pursuant to KCC 15A.03.040, a complete application is determined within 28 days of receipt of the application submittal packet and fee. The following items must be attached to the application packet.**

### REQUIRED ATTACHMENTS

- Site Plan showing the location of the sign, all roads and drives, setbacks from property lines, distance from right-of-way edge (Distance from the edge of a right-of-way shall be measured horizontally along a line normal or perpendicular to the center line of the highway).
- Description of proposed sign: include dimensions, height and size of posts or footings, a statement of the precise location where the sign is to be erected or maintained, and a statement of the proposed size and shape of the design. Include a picture/visual of the sign if available.
- Project Narrative responding to Question 9 on the following pages.

Request is to hang 2 signs at 1101 Bowers Road. Details regarding size of signs, sign materials, elevation of land is approximately 1,540 feet, length and peak of building are provided on the attached document.

### APPLICATION FEES:

\$150.00 Kittitas County Community Development Services (KCCDS)  
**\$150.00 Total fees due for this application (One check made payable to KCCDS)**

### FOR STAFF USE ONLY

Application Received By (CDS Staff Signature): 	DATE: 	RECEIPT # 	<div style="border: 2px solid black; padding: 10px; font-size: 2em; font-weight: bold; margin: 0 auto;">RECEIVED</div> <div style="margin: 5px 0;">DEC 20 2017</div> <div style="margin: 5px 0;">Kittitas County CDS</div>
<b>DATE STAMP IN BOX</b>			

COMMUNITY PLANNING • BUILDING INSPECTION • PLAN REVIEW • ADMINISTRATION • PERMIT SERVICES • CODE ENFORCEMENT

GENERAL APPLICATION INFORMATION

**1. Name, mailing address and day phone of land owner(s) of record:**

*Landowner(s) signature(s) required on application form.*

Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City/State/ZIP: \_\_\_\_\_  
Day Time Phone: \_\_\_\_\_  
Email Address: \_\_\_\_\_

**2. Name, mailing address and day phone of authorized agent, if different from landowner of record:**

*If an authorized agent is indicated, then the authorized agent's signature is required for application submittal.*

Agent Name: Kittitas County Public Works  
Mailing Address: 411 N. Ruby Street, Suite 1  
City/State/ZIP: Ellensburg, WA. 98926  
Day Time Phone: 509-962-7523  
Email Address: mark.cook@co.kittitas.wa.us or candie.leader@co.kittitas.wa.us

**3. Name, mailing address and day phone of other contact person**

*If different than land owner or authorized agent.*

Name: Central Washington University Aviation Flight Training Department  
Mailing Address: 400 E. University Way  
City/State/ZIP: Ellensburg, WA. 98926-7515  
Day Time Phone: 509-963-2910  
Email Address: tina.short@cwu.edu

**4. Street address of property:**

Address: 1101 Bowers Rd \_\_\_\_\_  
City/State/ZIP: Ellensburg, WA 98926 \_\_\_\_\_

**5. Legal description of property (attach additional sheets as necessary):**

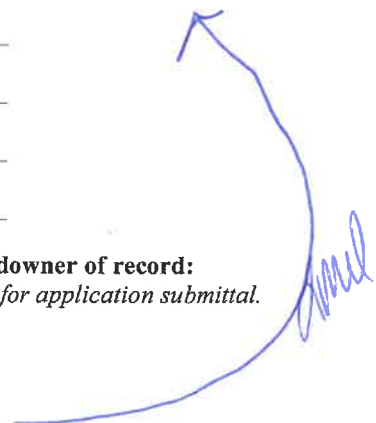
\_\_\_\_\_ Lot H-21 of the Kittitas County Airport Amended Binding Site Plan \_\_\_\_\_

**6. Tax parcel number:** #955337/18-18-24050-0021

**7. Property size:** \_\_\_\_\_ 2.37 (acres)

**8. Land Use Information:**

Zoning: Light Industrial/ Comp Plan Land Use Designation: \_\_\_\_\_



**PROJECT NARRATIVE**

(INCLUDE RESPONSES AS AN ATTACHMENT TO THIS APPLICATION)

9. **Narrative project description (include as attachment):** Please include at minimum the following information in your description: describe project size, location, water supply, sewage disposal and all qualitative features of the proposal; include every element of the proposal in the description.

**AUTHORIZATION**

10. Application is hereby made for permit(s) to authorize the activities described herein. I certify that I am familiar with the information contained in this application, and that to the best of my knowledge and belief such information is true, complete, and accurate. I further certify that I possess the authority to undertake the proposed activities. I hereby grant to the agencies to which this application is made, the right to enter the above-described location to inspect the proposed and or completed work.

**All correspondence and notices will be transmitted to the Land Owner of Record and copies sent to the authorized agent or contact person, as applicable.**

Signature of Authorized Agent:  
(REQUIRED if indicated on application)

X

Mark Shurt

Date:

12-19-2017

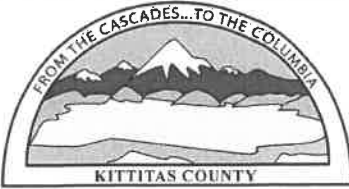
Signature of Land Owner of Record  
(Required for application submittal):

X

Mark R Cook

Date:

12-19-2017



**KITTITAS COUNTY  
COMMUNITY DEVELOPMENT SERVICES**

**Receipt Number: CD17-01259**

411 N. Ruby St., Suite 2  
Ellensburg, WA 98926  
509-962-7506 / <https://www.co.kittitas.wa.us/cds/>

**Payer/Payee:** CENTRAL WASHINGTON UNIVERSITY  
AVIATION FLIGHT TRAINING DEPT  
400 E UNIVERSITY WAY  
ELLENSBURG WA 98926

**Cashier:** KATHY BOOTS  
**Payment Type:** CREDIT CARD

**Date:** 12/20/2017

SI-17-00002    Sign Permit		1101 E BOWERS RD ELLENSBURG		
<u>Fee Description</u>		<u>Fee Amount</u>	<u>Amount Paid</u>	<u>Fee Balance</u>
Sign Permit		\$150.00	\$150.00	\$0.00
<b>SI-17-00002 TOTALS:</b>		<b>\$150.00</b>	<b>\$150.00</b>	<b>\$0.00</b>
<b>TOTAL PAID:</b>			<b>\$150.00</b>	